

Geneva Township
Regular Meeting
March 9, 2022

Chairman Mills called the meeting to order at 9:01 AM.

Those present were Mr. Mills, Mr. Russell, Mr. Brown, Ron Cerjan, Fiscal Officer Caya, Fire Chief Shook. Citizens Bill Douglas, Richard Arndt and Jeremey Shafer and Jessi Spurlock from Geneva on the Lake were present.

Mr. Brown made the motion and a second by Mr. Mills to approve minutes from the February 9, 2022 meeting. All trustees present voted aye.

Mr. Russell made the motion and a second by Mr. Brown. All trustees present voted yes to, approve bills for \$ 72,015.68 covered by e□payments E-17-2022 through 139-2022 and Warrants 21966-22009. All trustees present voted in favor of the motion.

Public Comment:

Mr. Douglas asked if there was any update on the drainage for his property. Mr. Mills stated he talked to Chris Deluca from CTC Consultants and he talked to Soil and Water. Chris would like to meet with Mr. Douglas so he can come out and look at the issue.

Mr. Douglas also asked if there was an update on the short-term rentals since the zoning and Prosecutors office prohibits them? Mr. Russell commented that the Township is looking at outside council for this issue. Nick Brown is no longer available. Mr. Russell will call Mr. Pasqualone. Mr. Cerjan agreed that with the current zoning and Prosecutors opinion short term rentals aren't allowed. If any are discovered he will work with the Prosecutors office on how to handle. Jeremy Shafer from Geneva on the Lake commented that GOTL is a little different because they have business licenses for rentals plus they have the ability to pass resolutions or ordinances. Ms. Caya suggested to do RFQ for legal services. There was also a suggestion to contact the Ashtabula County Bar Association.

Fire: Chief Shook reported there were 15 incidents this past month in the Township. 2 were fires – kitchen fire on North Ridge about \$5,000 worth of damage and an electrical fire on North Broadway with about \$50,000 worth of damage. The rest were public assist calls.

Zoning Report: Mr. Cerjan reported there were no permits issues this month. There were 5 property letters sent for cleaning up junk. He spent about 2 hours with Eyeworks software. He doesn't feel it would be beneficial for the Township at this time. It would be about \$11,000 to start. The zoning still needs to be developed.

Mr. Russell reported that Mr. Douglas has agreed to be an alternate on the Zoning Board. Mr. Russell made a motion to appoint Mr. Douglas as an alternate on the zoning board. Mr. Brown seconded the motion. The motion passed unanimously. There was a suggestion to touch base with Terry Palmer on the tires on West Maple.

Road Department: Mr. Young reported that the salt quota was met this year. They are 50 tons behind on delivery. There was a suggestion to order as much salt this year as we have room for because they don't believe the price will go down next year. Mr. Young also reported that no trees were down on the storms. They have done some cold patching. The road crew will be working on getting a list of trees that will need to be cut down and he will get a hold of Brobst to get on their schedule. Todd stated that his printer died and he will need authorization to get a new one. Mr. Douglas commented that the road department did a great job during the snow events.

Fiscal Officer: Mrs. Caya reported that she was contacted by the state to start the Audit. They will be here on Monday March 21, 2022. Ms. Caya also reported that she has drafted a credit card policy and Record Retention Policy for the Trustees consideration. Mr. Russell made the motion and a second by Mr. Brown to approve the Fiscal Officer to submit the drafted Records Retention Policy to the Ohio Historical Society and State of Ohio for approval. The motion passed unanimously.

RESOLUTION 2022-02 - NOPEC GRANT AGREEMENT A Resolution Authorizing All Actions Necessary to Accept Northeast Ohio Public Energy Council (NOPEC) 2022 Energized Community Grant. Mr. Russell made the motion and a second by Mr. Brown to approve the Resolution. Mr. Brown made a motion to escrow the 2022 NOPEC award and submit for reimbursement of last years Generator project. Mr. Mills seconded the motion. The motion passed unanimously.

RESOLUTION 2022-03 - TRANSFER A Resolution to Transfer Between Funds. Mr. Russell made the motion and a second by Mr. Brown to approve the resolution for the transfer to pay the OPWC loan payments. The motion passed unanimously.

RESOLUTION 2022-04 - ADOPT CREDIT CARD. Mr. Mills made the motion and a second by Mr. Brown to approve the Policy as submitted. The motion passed unanimously.

New Business:

Mr. Russell commented that he does not believe he is doing as good of a job as the Geneva Township deserves lately. Mr. Russell announced his retirement as a Geneva Township Trustees as of May 31, 2022. The process to replace Mr. Russell is the remaining trustees will have 30 days after the vacancy to appoint a new trustee or the court will appoint one.

Denny Brown commented that Mr. Russell does a lot for the Township as well as Mr. Mills and he has a lot of respect for both of them. Mr. Russell will be extremely difficult to replace.

Committee: Tim Mills reported that the Cemetery Sexton's father passed away.

Public Comment: Jeremy Shafer stated that he came out to the meeting to show support of Geneva Township and introduce his Deputy Administrator, Jessie Spurlock.

Mr. Russell made the motion and a second by Mr. Brown, there being no further business, the meeting adjourned at 9:40 AM. All trustee voted yes.

Fiscal Officer